



GROSSMONT COLLEGE
Budget Committee
Thursday, March 12 2019
3:00 p.m. – 4:30 p.m.
College Conference Room

MEETING SUMMARY

Purpose The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Bill McGreevy	<input checked="" type="checkbox"/> Jazlyn Gomez	<input type="checkbox"/> Mike Reese
<input type="checkbox"/> Judd Curran, Faculty Co-Chair	<input checked="" type="checkbox"/> Kaelin Mastronardi	<input type="checkbox"/> Aaron Starck
	<input checked="" type="checkbox"/> Pedro Miranda	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Sara Ferguson	<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> Wayne Branker
<input type="checkbox"/> Richard Schaper	<input type="checkbox"/> Michele Martens	<input type="checkbox"/> Michael Copenhaver
	<input type="checkbox"/> Carol Rapolla	<input type="checkbox"/> Genie Montoya

RECORDER
<input checked="" type="checkbox"/> Patty Sparks

ROUTINE BUSINESS	
1. Public Comment (5 Minutes)	Bryan Lam spoke to the Chancellor's email regarding the COVID-19 Pandemic and highlighted some of the missive as follows: <ul style="list-style-type: none"> • Campus closure, March 16 – 20, 2020 • Only exception will be the first 8-week classes that have finals • On-line courses and training for faculty • Classified Professionals Day is postponed
2. Welcome and Introductions	No introductions were made
3. Additions/Deletions to Agenda	No Additions/Deletions
4. Approve Meeting Notes & Follow-up	Quorum not met. This item moved to the April Meeting.

BUSINESS

<p>5. Budget 101 Marketing – Lorena Ruggero (30 minutes)</p>	<p>Quorum not met. Marketing presentation will be scheduled for another Budget Committee Meeting:</p> <p>Action taken: Sparks will schedule Ruggero to present her Marketing PPT at a future Budget Committee Meeting.</p>
<p>6. Review Updated Membership List – Curran/All (5 minutes)</p>	<p>Action taken: Curran requested Committee members to review term limits with their constituency groups and bring back edits/updates to the next meeting.</p>
<p>7. Feedback on Budget Committee Report to College Council - “What do you need/want from the Budget Committee?” - Call for Ideas (15 Minutess) – Curran/All</p>	<p>Action taken: Quorum not met, however, Curran requested members in attendance to go back to their constituency groups to request information on what their needs or wants are from this Committee, and provide ideas to better serve the college.</p>
<p>8. Action Item: Approve Updated Off-Cycle Budget Augmentation Request Form (10 MInutes)</p>	<p>This item is tabled to the next meeting.</p>
<p>9. Coronavirus Contingency Planning + Q&A – Lorena Ruggero (30 minutes)</p>	<p>Ruggero provided information regarding the District’s Contingency Plan but stated the information and even direction can change by the minute.</p> <p>Some issues discussed: The Campus is closed the week of March 16 – 20. Faculty can receive training next week to teach on-line courses. Operational departments, like Admissions and Records, Financial Aid (Building 10, Building 60 and the LRC will remain open) will continue to serve the public and students. 1st 8 week classes will continue as they have finals next week – no other classrooms will be open The District and Colleges are working to maintain services to students in need by keeping Gizmo’s Kitchen open (one bag of food per student, per week) and discussions regarding food vouchers on happening.</p> <p>Action taken: Please contact Ruggero as she is a point of contact regarding the COVID-19 pandemic.</p>

NEXT MEETING: Thursday, April, 9, 2020, 3 – 4:30 p.m., College Conference Room

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.